MINUTES
MESA Executive Council meeting
April 12, 2002

In attendance: Lisa Sheehy, Jake Klerlein, Nancy Williams, Summer Brown, Brian Lawler, Raj Patel, Amy Hackenberg

Not in attendance:
3:00-4:00

1. Report on graduation parties - Raj and Summer
   a. Raj had planned an undergraduate party for Wednesday, 4/17 after their morning class. However, since then the Hooten colloquium was scheduled for that time. Class 9:30-12:30, Hooten 1:00-2:00. Raj had previously arranged with everyone for lunch at Loco’s 12:30 – 2:00. We brainstormed some possible alternatives. Best option seems to be to look to moving to 2:00 at Loco’s. Second option is Thursday. Raj will pursue adjusting this schedule.
   b. Summer suggests dates for the graduate student party. Finals week - either (1) Pool party/cookout –or- (2) restaurant. (1) seems to be the choice. Date? Sunday 5th – at Summer’s pool. Double check this isn’t mother’s day. 4:00. Summer will continue to develop these plans.

2. Financial reports - Nancy
   a. card and gift ($75 to Kroger’s) to Wilson’s – to be presented today, 4/12
   b. Lee Stiff’s total costs were $303.50. Consider honorarium? This idea was left unresolved.
   c. COE: $966.29 with additional $100 to be deducted for David’s travel (he just submitted travel paperwork). Looking to still spend: $200 for undergraduate party, $305 to Stiff, possible honorarium, possible graduate party $. This may leave $250 for the transcriber that TME requested (see below).
   d. MESA acct: $1098.88. Expect a check for $452 to global escapes (airfare) + $221 hotel + ($100) meals. Plus still expect some income from final book sale.

3. NCTM rep (Lisa): Need to be more explicit to NCTM rep about the role the book sale funds the NCTM travel costs. So $ must be raised. Further, sales should be earlier in year. Lisa suggested this may need to be more explicit in the constitution. At the very least, must be communicated to new NCTM rep (Serkan).

4. Upcoming book sale: due to new 6-week in advance policy & time of year (NCTM nat’l mtg), cannot get display books for NCTM, so sales will be done via catalogs. (profs & grad students may volunteer to display books they have.) 6-week order in advance is a result of many groups across the country have been bad, NCTM feels like they’re losing much money. Also use SAGE and LEA for books. The book sale will happen last week of classes. Guideline / income changes: now NCTM gives to us at 70% and we can sell at any profit over that. So, NCTM will leave us to only 10% income. LEA stays 20% income. SAGE has some graduated scale.

5. Voting results / plan for transitions
   a. 49 votes
b. Results: Pres: Jake Klerlein, V-Pres: Carol Sikes, Sec: Brian Lawler, Treas: Nancy Williams, NCTM rep: Serkan Hekimoglu, Ugrad: Macy Meadow, TME Editor continues as: Amy Hackenberg

c. Jake must appoint (since previous Pres. will no longer be on campus): Ex-Officio position. He is thinking of Andy Norton. Council supports this idea. Jake also needs to find a colloquium chair – by May 15.

d. Lisa posted winners on bulletin board. She will send email.

e. Transition: meet with new person, in “formal setting”, write a brief paper describing

f. Date to meet for transition – maybe May 5 before grad party, 3:00. At Riverwalk apartments. Lisa will organize.

6. Historian Day report – many things from many years ago were thrown away. A few nice records were kept that were worth noting, one of which included an end-of-year activity reports for MESA. Jake & Brian will get this sort of “archiving” continued on the web. Jake suggests a website committee, or website overseer where additional web development and broadening. Jake notes many undergrads may have even more web experience and could contribute.

7. MESA all members meeting in early May?
   a. Agenda: Jake give NCTM report, Brian state year-end summary, Announce new officers, vision for next year, …about 30 min. possible $ for pizza
   b. Room 111/113 – ask Maci (Raj will) to think of a good day (maybe Monday Apr. 29)

8. Summer MESA work: -
   a. website: goals?, dissertations, better www... addressing system
   b. continue mesa activities in the summer.
   c. Next officers will consider.

9. TME issues
   a. Amy hands out purpose statement. She would like us to read & revise to get final statement. Key difference between this and former statement is to highlight “publish work of students.”
   b. Update on Vol. 12 #1: we have a person who we accepted with revision who agreed to submit the revision shortly. Dennis will submit a book review. Holding out hope for another article.
   c. A potential grad student expressed much interest in being involved with TME.
   d. If funds allow ($ needs to be spent), can we get a transcribing machine that we put under TME. Date is mid-may to spend $. Jake will price transcribing machines (both foot-pedal and digital recorder with software).
   e. How are we going to accept, process, and record TME subscriptions, both online and paper?

TO DO’s

LISA
   - Prepare short written summary to introduce the new president (and ex-officio?)to the position, including expectations, and tips
   - Schedule MESA membership-wide meeting (possibly 4/29)

SUMMER
- Prepare short written summary to introduce the new vice-president to the position, including expectations, and tips
- Plan graduate graduation celebration.

NANCY
- Prepare short written summary to introduce the new treasurer to the position, including expectations, and tips
- $20 TME copying reimbursement to Brian
- Get out travel reimbursements: David, Dennis, Brian, Amy

JAKE
- Prepare short written summary to introduce the new NCTM rep. to the position, including expectations, and tips
- Organize and advertise Spring Book Sale
- Invite Andy Norton to be ex-officio
- Look into costs of transcriber, both pedal-powered & digital with transcription software
- Talk with Cathy Miller about us letting go of writing the RESA exam.
- prepare final report on Dec. ’01 book sale

BRIAN
- Prepare short written summary to introduce the new secretary to the position, including expectations, and tips
- prepare year-end MESA activity summary

RAJ
- Prepare short written summary to introduce the new undergraduate rep to the position, including expectations, and tips
- Plan undergraduate graduation celebration
- Ask Maci when might be good for undergraduates for all-membership meeting, then tell Lisa

AMY
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Next Agenda
- Outgoing council members speak with incoming
- When is 2002-2003 budget request due?
- Treasurer’s report – Nancy
- Final report on Dec. ’01 book sale - Jake
- Graduation celebration update – Summer
- Status of letting go of writing the RESA exam? - Jake
- Set goals for MESA during the summer.
- Brainstorm goals for Officers 2002-2003
  1. "fix" MESA website and upgrade aspects (such as "Events")
  2. Revisit colloquium goals, maintain abstracts & video (CD or DVD) library
- “Approve” changes to TME purpose statement
- TME update (in particular, request for transcriber) – Amy
- Schedule next meeting (maybe Friday, June 7 ?)
Next Meeting
April 29, 2002 in room 111/113 for ALL MEMBERS (date tentative)
3:00 – 4:00 pm on May 5, 2002 at Summer’s (to be followed by graduation party)