MINUTES
MESA Executive Committee meeting
August 2, 2001

In attendance: Lisa Sheehy, Summer Brown, Pat Wilson, Jake Klerlein, Raj Patel, John Weber, Brian Lawler, Nancy Williams

1. Pat Wilson, our advisor. She asks we stay in contact with her. Presession: consider what might grad students want to hear from the department head? Pat indicated that she intended to talk about how funding and projects happen and to discuss that relationship to the graduate students and assistanships. She noted there is much misinformation. There was discussion of ideas about an undergraduate orientation.

2. Lisa asked each officer to report findings about the role of each office – each officer spoke
   Secretary: post a calendar, keep e-mail addresses, generally keep stuff. *Post/Share info* (e-mail: colloquia reminders, MESA lunch reminders, JW reminders, “minutes” are posted, …)
   Treasurer: stay on top of the separate MESA bank account, manage COE account (note: this $ used to benefit all students in coe, but will fund half trip to PME) In here is university funding
   VP: bulletin board (in the works, to add calendar and colloquia spots), RESA (need committee)
   NCTM Rep: information about NCTM to MESA members, needs a social committee.
   Note, people have asked about getting books or a refund from the book sale.
   Undergrad rep: need to heighten awareness of undergraduates and help them understand the role of MESA and the support it can provide. Wants a separate intramural committee.

Future Issues
3. TME – need to develop plan for creating next editorial board and editors, by Winter.

4. RESA – why are we doing it? Revisit MESA’s role and purpose in supporting this activity.

5. Budget – Nancy indicated she intends to develop a budget

6. Calendar of social events needs to develop. Brian will continue to update web and print one copy for bulletin board.

7. Develop committees

Next Meeting
8/14 at 11:30 am, room 102