MINUTES
MESA Presession / Membership meeting
September 9, 2001

In attendance: Lisa Sheehy, Jake Klerlein, Raj Patel, Brian Lawler, Nancy Williams, Shannon Umberger
Not in attendance: Summer Brown, John Weber, Chris Drumm

3:00-4:30

1. Budget – total: $9220.00
   a. GCTM – van costs for 39 people = $250
   b. NCTM – member travel 8x$300 = $2400
   c. Colloquium - $1900
      i. food ($400)
      ii. honorarium ($500)
      iii. travel – gas reimbursement, 1 big speaker ($1000)
      iv. side notes: Chazan may come 1st semester with Steffe, Pateman coming with InterMath
   d. TME - $800 ($400 per semester)
   e. PME – registration 6x$250 = $1500
   f. Conference speaker support – x$100 = $500
   g. Professional organization – maybe $5 towards NCTM registration for 70 = $350
   h. Journal Subscriptions 4x$80 = $320
   i. Mentoring program – each semester - $600
   j. BEGLES - $400
   k. Office supplies/Copies - $500
   l. {we split up duties for writing requests – see below}

2. NCTM Book Sale – what are we going to do? It’s an issue for people who’ve spent a great deal of $ already, as well as people who may be considering purchases for this year’s book sale.
   a. Refund? No – let’s get this done
   b. Speak with Pat Wilson so she is aware and can support us. Jake will work with Chris to get this done

3. Collection to get printer – MESA approved, Brian will lead collection and we’ll order

Duties
- write brief justification for funding – email nbwillia@coe.uga.edu by 9:00 Monday 9/10
  o Lisa, Nancy, Summer - group travel, office supplies, journals, members
  o Shannon - Colloquia
  o Jake - Prof. Organizations
  o Chris – TME
  o Raj – Mentor program
- Brian will lead color laser printer collection
- Brian – membership list
- Jake – determine book sale
- Raj – plan mentor banquet
- Nancy – come with a financial support

follow-up items
- when will NCTM booksale be completed?
- when will next editors for TME be selected?
- Budget approval? Develop an accurate financial statement

Next Meeting
3:00pm on 9/21